Connect to Zoom
Using a Video Conferencing Room System

**SIP Call:**

1. Locate the Keyboard Icon on your touch panel.  
   *Note: If you do not have a touch panel skip to H.323 Call*

2. Enter in the SIP Dial in Connection information from your invite  
   i.e. - 123456789@zoomcrc.com   It’s (meeting ID)@zoomcrc.com

3. Hit **Dial** or **Call**. You should now be connected to your zoom conference

**H.323 Call:**

1. Locate the dial pad on your touch screen or remote control

2. Enter in the IP Address for US West **162.255.37.11**  
   *Note: Use the * (star) key the . (periods)*

3. Press **Dial** or **Call**

4. You will hear music and then a voice asking for your **meeting ID** followed by the # sign.

5. Enter in your **Meeting ID** followed by the #. You should now be in your Zoom Conference

**Share Content:**

1. Hook your laptop into the room system or wake up the built in computer

2. Locate and press the **Share Content** or **Content** button

3. Press the computer source you wish to share **Laptop** or **Built in Computer**

4. Verify with end users they can see your content.

**Tips for Success:**

You are limited on HOST control when connecting primarily through a video conferencing room. It may be helpful to have the host logged in on a laptop to zoom, not share video or audio and moderate the event. Muting guests who forgot or helping potential users with issues.

Mute yourself when not speaking.

Require all remote users to wear headsets or mute when not speaking.

If SIP fails try H.323 next. If that fails you may be able to call the room from the Zoom application on a computer using the Invite button and choosing **Invite a Room System** and then **Call Out**. Type in the room dial in information and hit call.